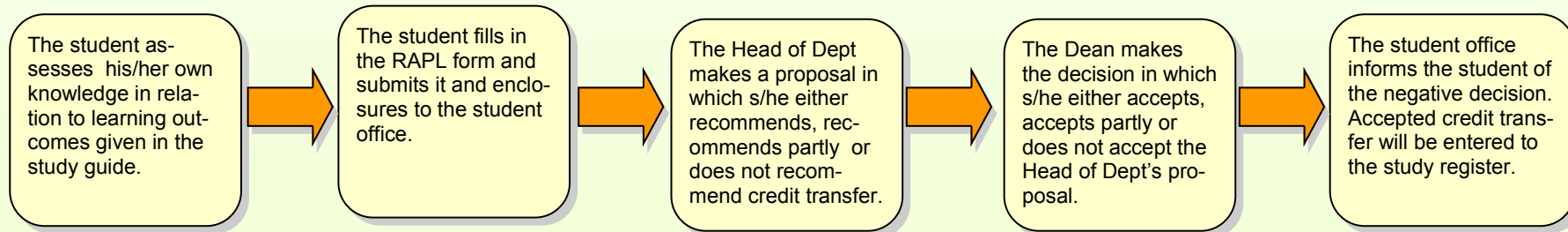


Student's instructions for RAPL application

(RAPL= Recognition and Assessment of Prior Learning)

1. See the learning outcomes descriptions of study unit/modules. If you master the learning outcomes already, you can apply for RAPL credit transfer. If need be you can discuss RAPL credit transfer with teacher of the study unit.
2. Fill in the [RAPL form](#) and [App.1](#) in which you compare your own knowledge and skills with the learning outcomes of the study units. The purpose is that with this enclosure you demonstrate you knowledge and skills and how you have acquired them. You can enclose certificates, testimonials and/or employer's confirmation of the description and assessment of your knowledge and skills.
3. Submit the RAPL form and the enclosures to the student office.
4. Accepted corresponding study units will be entered to the study register. The student office will send you information of a negative decision.

RAPL process step by step



The Head of Dept can propose a partial credit transfer which means only part of the credits are entered into the study register. The Head of Dept will write in the RAPL form what additional assignments or additional demonstration you will have to complete to get a full credit transfer with RAPL process.

Note that you cannot apply for credit transfer for corresponding studies with the RAPL form. [Application for credit transfer for corresponding studies.](#)